

WE, the undersigned, as two principal officers on record of _____ apply for a license to manage and conduct a Raffle Lottery from the Municipality known as The Town of Carman situated in the Town of Carman, between the dates specified, and for the charitable or religious objects or purposes, and in the manner described herein.

1. The charitable or religious objects or purposes to which proceeds are to be devoted are described as: _____ **Fundraiser.**
2. The total value of all prizes to be awarded in the raffle lottery for which this application is made for is \$_____ cash value, or merchandise or articles at equivalent market retail value. **Value of Prizes to not exceed \$3,000.00**
3. Closing date for the sale of tickets will be no later than _____ and the draw for a winner(s) will be made at _____ no later than _____.
4. A winner(s) will be determined by **raffle** and the name(s) and address(es) of the winner(s) will be publicized by _____
5. The total number of tickets to be printed will be _____ and all tickets printed to this total will be numbered consecutively from _____ to _____. Cost of Tickets \$ _____.
6. Estimated Gross Revenue \$_____.
7. We have read, and have in our possession, and agree to comply with the provisions of Terms and Conditions under which the Lottery License is issued.

Signed _____ Signed _____

WE, _____ and _____
of _____ of the Town of Carman, jointly and separately, hereby, certify that:

1. We have knowledge of the matters set out herein.
2. We have read over this application.
3. All facts stated and information furnished herein are true and correct.
4. We are the holders of the office with descriptive titles as set out and appearing under our respective signatures below.
5. If a license is granted, we undertake to comply with all the terms and conditions of such license.

Signed _____	Signed _____
Print Name _____	Print Name _____
Title _____	Title _____

Contact Information: _____

1st Prize _____ License Fee: \$ _____
 2nd Prize _____
 3rd Prize _____
 Sample ticket to be provided with
 License application.

Town of Carman

LOTTERY LICENSE

No. ___/___

_____ is licensed to manage a **RAFFLE** Lottery Scheme at or from the premises municipally known as _____ and situated in the Town of Carman subject to all the terms and conditions as agreed to by the Licensee in its application, and upon the date, or during the period and within the hours and to the limits set out herein.

Date or Period: _____ to _____

Hours/Event: ___:___ ___

Total value of all prizes in any lottery conducted under this license not to exceed \$_____ in cash, or merchandise or articles at equivalent market value.

Date of issue _____



Authorized Licensing Officer
Resident Administrator

Issued under the authority of the Department of Attorney-General Province of Manitoba.

1st Prize _____

2nd Prize _____

3rd Prize _____

Cost of License: _____

THINGS TO REMEMBER ABOUT YOUR LICENSE

1. Raffle draw(s) shall only be held on the location(s), date(s) and time(s) specified in the application or approved amendment. All draws must be open to all ticket holders. A copy of the current approved license, amendments, and the rules for the Raffle must be posted or available during sales and at the time and location of the draw(s).
2. If you need to print more tickets than specified in your application, you must contact the Town Office for an amendment to your license.
3. Raffle tickets shall not be advertised or sold outside the Province of Manitoba.
4. All prizes offered in the Raffle must be awarded as approved with the license. The total number of prizes advertised and awarded must be the same as the total number of winning tickets drawn.
5. A list of Raffle winners must be completed, signed, and witnessed at the time of the draw(s) and be given to the Town office with the financial report.
6. Winners must be advised of the results of the Raffle draw in person, by telephone, or if required, by registered mail. This notice must explain how the prize can be claimed.
7. Within ten (10) days following the final Raffle draw(s) the licensee must advertise a list of winners' names, ticket numbers and prizes won, along with the draw date, organization's name and license number. This information must also be made available to any member of the public upon request.
8. Licensees must submit required financial reports on approved forms. Reports must be complete and accurate.
9. Within sixty (60) days after the final Raffle draw, all licensees must submit required financial information on approved forms and disburse all funds as per the approved Raffle application.
10. Tickets must include the following information:

Draw stub must include:

Name: _____
Address: _____

Buyer's stub must include:

Name/Address of Organization: _____
Draw Times/Dates/& Locations: _____

ALL DRAWS ARE OPEN TO ALL TICKET HOLDERS

Phone#: _____
Ticket#: _____
(if applicable)

Prize List (descriptions, values, draw order, restrictions)
License# TOC _____ Ticket Price: \$ ____ Ticket# (if applicable)

To print **MUNICIPAL RAFFLE FINANCIAL REPORT**

Click on this Hyperlink

http://www.mgcc.mb.ca/muni_faq.html

Page down

Click on name of report to bring it up

Print report

To print **RAFFLE TERMS AND CONDITIONS**

Click on this Hyperlink

http://www.mgcc.mb.ca/pdf/terms/t_rf_new.pdf

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