

**Carman Dufferin Grey
Planning District**

By-Law No. 30-2024

**Being a by-law of the Carman Dufferin Grey
Planning District Board to govern the organization
of the board**

WHEREAS Section 21 (1) of The Planning Act, being S.M. 2005, c. 30 of the Statues of Manitoba provides as follows:

Organizational and procedural by-laws

21(1) The board of a planning district must adopt by- laws, not inconsistent with this Act, that deal with

- (a) the organization of the board, including
 - (i) the number of directors from each member municipality,
 - (ii) the method of appointment of directors by each member municipality, and
 - (iii) alternate directors; and
- (b) procedures of the board.....

AND WHEREAS it is deemed necessary and expedient to govern the organization of the Board;

NOW THEREFORE, the Board of the Carman Dufferin Grey Planning District in session duly assembled enacts as follows:

TITLE

1.1 This by-law may be referred to as "The Carman Dufferin Grey Planning District Organizational By-law."

MEMBERSHIP ON THE BOARD

2.1 The Board of the planning district shall be comprised of:

- a) two (2) director(s) appointed by the Rural Municipality of Dufferin including the Reeve or Deputy Reeve and a councilor.
- b) two (2) director(s) appointed by the Town of Carman including the Mayor or Deputy Mayor and a councilor.
- c) two (2) director(s) appointed by the Rural Municipality of Grey including the Reeve or Deputy Reeve and a councilor.

2.2 The CAO's of the Town of Carman, the Rural Municipality of Dufferin and the Rural Municipality of Grey will sit in the capacity of non-voting ex officio.

APPOINTMENT OF DIRECTORS

3.1 Each municipality that is member of the planning district shall appoint by resolution^{Page 2} of council one or more councilors as a director of the planning district as provided in Section 2 of this by-law.

3.2 Each municipality that is a member of the planning district shall appoint by resolution of council two councilors to act as an alternate director in circumstances where the director is unable to act.

3.3 An appointment as a director of the planning district board shall cease if the appointment is withdrawn by resolution of the council or if the director ceases to be a councilor of the municipality.

GENERAL DUTIES OF DIRECTORS

4.1 Each director of the planning district has the following duties:

a) to consider the well-being and interests of the planning district and to bring to the board's attention anything that would promote the well-being or interests of the planning district and the member municipalities.

b) to participate in developing and evaluating the policies and programs of the planning district.

c) to participate in meetings of the board and of board committees and other bodies to which the director is appointed by the board.

d) to perform any other duty or function imposed on the director by the board or any Act.

CHAIRPERSON

5.1 At the first regular meeting of the board each year, the board must by resolution, appoint a director as Chairperson.

5.2 In addition to performing the duties of a member of a board, the Chairperson has a duty

a) to preside when in attendance at a board meeting, except when the procedures by-law or any Act otherwise provides.

b) to provide leadership and direction to the board; and

c) to perform any other duty or function assigned to a Chairperson by any Act.

DEPUTY CHAIRPERSON

6.1 At the first regular meeting of the board in each year, the board must by resolution, appoint a director as Deputy Chairperson who shall act in place of the Chairperson when the Chairperson is unable to carry out the powers, duties and functions of the Chairperson.

COMMITTEES

7.1 The general duties of committees shall be as follows:

a) To report from time to time on all matters connected with the duties imposed on the

committee and to recommend such action as may be deemed necessary.

- b) To prepare and introduce to the board all such by-laws and resolutions as may be necessary to give effect to reports and recommendations that are adopted by the board. Page 3
- c) To consider and report respectively on matters referred to them by the board.

7.2 The board shall establish Standing Committees of the board by resolution of the board at any time specifying the business to be dealt with by the committee.

7.3 Each Standing Committee shall be composed of two (2) directors.

7.4 All appointments to Standing Committees, including the naming of a chairperson, must be approved by resolution of the board.

7.5 Regular meetings of a Standing Committee may be held as determined by the Standing Committee.

7.6 Special meetings of Standing Committees may be called as provided in the Procedures By-law of the planning district.

7.7 Any director who is not a member of a committee has the right to attend committee meetings but shall not be allowed to vote. With the permission of the majority of the members of the committee, a visiting member of the board may be allowed to take part in any discussions.

7.8 A special committee of the board may be appointed by resolution of the board at any time specifying the business to be dealt with by the committee.

7.9 An appointment to any committee of the board may be repealed only by a resolution of the board.

DISPUTE RESOLUTION

8.1 The member municipalities of the Carman Dufferin Grey Planning District agree to use mediation as a process to resolve disputes about the operation of the Planning District.

FINANCIAL CONTRIBUTIONS

9.1 The annual budgeted costs of the Carman Dufferin Grey Planning District are to be shared on a 33.3333% basis between the municipalities of the Town of Carman, the Rural Municipality of Dufferin and the Rural Municipality of Grey. A review of the cost sharing is to be conducted every year.

SIGNING AUTHORITY

10.1 Agreements and negotiable instruments must be signed or authorized by the Chairperson, and/or the Deputy Chairperson, and the Coordinator of Planning Services.

THAT By-law No. 25/24 is hereby repealed.

DONE AND PASSED as a by-law of the Carman Dufferin Grey Planning District at Carman, Manitoba this the 8th day of January, 2024.


Chairperson


Coordinator of Planning Services

Read a first time this 11th day of December 2024

Read a second time this 8th day of January 2025

Read a third time this 8th day of January 2025