The Reservation module landing page has the following sections:



In Search bar section, customers can:

a. search for resources by location, facility name or equipment name by entering the keywords.

In Popular events section, customers can click an event type to view resources associated with the event type.

Customers' reservation workflow is as below:

- 1. Search for any keywords or click any blocks to open the Resource Search page
- 2. Narrow down results on the Resource Search page
- 3. Click a resource to view the Resource Detail page
  - Note: Customers can sort the results by selecting a Sort by method and click Reset all to start a new search.

Admin >SS > Conf - general >Banner Logo//(site override)	me, Test13 My Account*   My Wish List*   Sign
Home Activities Reservations Calendars Memberships Sports Donations G	Gift Cards 🛛 🎽 My Cart
Home > Reservations > Search results	
Resource Search	
Q. Location, facilities* or equipment you want to reserve?  Date and time Attendee IFacility type Event type Reservation group Amen	Search Quick reserve
Q Location, facilities" or equipment you want to reserve?  Date and time Attendee 1 Facility type Event type Reservation group Amen 8 result(s) found.	Search Quick reserve
Q. Location, facilities* or equipment you want to reserve?         Date and time       Attendee         1 Facility type       Event type         Reservation group       Amen         8 result(s) found.       Facility*	Search Quick reserve
Q. Location, facilities* or equipment you want to reserve?         Date and time       Attendee         1 Facility type       Event type         Reservation group       Amen         8 result(s) found.       Facility*         001 test       001 test	Search Quick reserve

4. Under Availability calendar, view days in a month on which the facility is available for reservation and make a reservation by clicking/tapping the required day and then selecting the required time. Or in the right panel, select a single time range or multiple time ranges and enter the number of attendees to start a reservation

Parks & Re	creation									
Home	Activities R	teservations	Calendars						My Cart	
Home > Re	eservations > 9	Search results	> Resource d	etail						Ę
Site	Α						Date			
Campground - Service						When?				
Meximum: 50 ettendees     O Carman Campground     30 Kings Park Read						Attendee How man	iy attendees?			
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5. Click Proceed



## 6. Fill out the Reservation Form

Event Details are all required fields

- \*Who do you reseve for? -Select the Person Reserving in the drop down list
- \*Event name? Please enter Last Name
- \*Event Type? Select the drop down which will be the Campsite- Service or Campsite - Non Service

Home > Reservations > Search results > Resource detail > Reservation form				
Reservation Form			Test Event	
Event Details 1			Gymnasium	1 booking \$100.00
Who do you reserve for? (Required)			Foo Summony	
T3 AA		~	ree Summary	
Event name (Required)			Subtotal 5	\$100.00
Test Event			TAX	\$0.00
Event type (Required)			Iotal	\$100.00
General		~	Reser	ve
			Add another	resource
Booking Information 2				
Gymnasium				
Wed Jul 29, 2020 8:00 AM - 9:00 AM 🗸 🗧	2 +	8		
Custom Questions 3				
Allergy Please list: (Required)				
No				
Waiver 4				
TEST • I have read and agree to Participant Waiver (SAMPLE). Required View attachment @				

- 7. In the right panel:
  - to add the reservation to the shopping cart, click Reserve
  - to reserve another resource, click Add another resource

CARMAN STORE	recome, anedlia - my rec	vanit i my vnist bill i billi bill
Home Activities Reservations Calendars		🐂 My Cart
Home $>$ Reservations $>$ Search results $>$ Resource detail $>$ Reservation form		ACTIVE
Reservation form	Nakonechny	
Event details	Ste A	1 booking \$71.43
Who do you reserve for? (Required)		
Aaron Nakonechny 👻	Fee summary	/
Event name (Required)	Subtotal	\$71.43
Nakonechny	Tax	\$3.57
Event type (Required)	Total	\$75.00
Campground - Service	R	sserve
	Add anot	ther resource
Booking information		
Site A		
😭 May 20. 2022 2:00 PM - May 23, 2022 12:00 PM 🛛 🛲 🧧 5 🚦 🚳		

ime Activities Reservations Calendars			🐂 My Cart(1)
me > Shopping Cart			ACTIVE
hopping Cart			
		Order Summary	
Aaron Nakonechny AN	1 item, \$75.00 in total.	Subtotal	\$71.43
		Taxes	\$3.57
Nakonechny	\$75.00 💙	Due Now	\$75.00
RESERVATION		24011011	
1 Resource(s): Site A		Check Ou	e i

8. In the shopping cart, pay for the reservation items